



REGULATION OF DOMUS HELENA – CASA PER FERIE

The Casa per Ferie Domus Helena is managed by the Collegio Missionario Femminile San Francesco d'Assisi, headquartered in Rome, Via Giusti, 12, zip code 00185, CF 02760050589, VAT n° 1113001000, belonging to the Head Office of the Congregation of the Franciscan Missionaries of Mary. The house is located in the building, owned by the above-mentioned Congregation, located in Rome, Via Ferruccio 25, zip code 00185. The Casa per Ferie ("House") is a non-hotel facility for the temporary stay of people or groups who carry out educational, cultural and spiritual activities related to tourist accommodation, pilgrimages and spiritual exercises. The Holiday House, with the accommodation facilities, offers the guest a serene atmosphere where they can practice prayer and meditation, and cultural enrichment.

Purposes

The house, managed outside of the normal commercial and promotional channels, for non - profit purposes, constitutes a means of economic support for the mission of the Institute's own apostolate, for the promotion of spiritual and religious activities, social integration, assistance, hospitality of the person according to the Church's Magisterium and the Social Doctrine. The facility is organized to provide a hospitable, serene and restful environment in which the guest has the opportunity to rediscover human and Christian values in a relationship of respect, brotherhood, prayer, and cordiality with everyone.

Charism of the congregation

The charism of the congregation of the Franciscan Missionaries of Mary consists in living more intensely the mystery of Christ that is offered to the Father for the salvation of the world. It expresses itself:

- in the offering of life for the salvation of the world, following Christ who offers himself to the Father in the mystery of the Incarnation and the Passover;
- conducting a contemplative life centered on celebration and Eucharistic worship, the source of missionary dynamism;
- in the universality of the mission for the advent of the Kingdom of God;
- in Marian inspiration of every attitude, particularly in Ecce and Fiat;
- in Franciscan spirituality, to live the gospel in the midst of the world in simplicity, peace and joy.

Peculiarities

In order to further differentiate this house from a common tourist structure, the welcome to the accommodation is based on the following inspirational principles:

- the guest must maintain, throughout the duration of the stay, a consistent behavior in the social and religious function of the structure;
- the guest must observe the time of entry and exit of the structure and any other provisions that the Management may issue;
- The Institute offers its guests facilities and religious staff for continuous spiritual and religious assistance, in addition to the annexed Chapel, where everyone can go to attend the Mass and for the moments of prayer, personal or in community gathering .

Hospitality



In the context of social and religious tourism, the following categories of users are admitted to the accommodation: associated with CITS – Centro Italiano Turismo Sociale, clergy, families, religious groups, movements and associations, people in spiritual research, and all sorts of guests and tourists who, motivated by religious, artistic and cultural reasons, respect the hospitality of the House, characterized by Christian values and solidarity with the poor assisted by the Congregation all over the world.

On arrival, the guest is required to present a valid identification document as well as to sign the required identification card.

The house and its management are not liable in any way for any direct or indirect damages that may arise from behaviors attributable to the same host and / or third parties that affect in any way the guest and / or the persons who are with him/her, in any event, temporarily resident in the house , as well as for interruption of services not attributable to the management.

Common rules

- The guest is kindly asked to use the maximum respect to the decor of the House and the preservation of the furnishings contained therein. In the event of damage or failure caused by the guest to the structure and / or furnishing, the management may ask for a refund.
 - The management does not respond for goods or values left unattended by the guest in the rooms. Any valuables should be stored in the appropriate safes inside the rooms.
 - The daily amount of the stay is fixed during the booking process. The fee may vary, subject to the maximum prices officially communicated to the competent authorities. Any additional services offered are not included in the amount.
 - Guests will provide the prepayment of the overnight stay on arrival.
 - The guest is required to vacate the room by 10 am on the day of departure and return the key.
 - It is strongly recommended to avoid noise that can cause disturbance, especially between 2.00 pm and 4.00 pm and between 10.00 pm and 07.00 am.
 - Other guests cannot be brought into the rooms without the permission of the management.
 - No smoking inside the structure, in the rooms and outside areas relevant to the house (parking, terraces).
 - Stoves, kettles, irons are prohibited in the rooms.
 - Breakfast is served in the local breakfast room from 07:00 am to 10.00 am.
- The reception starts at 7 am and ends at 9 pm. The staff is always available on call. The guest who, for special reasons, needs to extend the return time is advised to alert the staff in time.
- When leaving the facility, the guest is required to deposit the keys at the reception.
 - Room cleaning is done daily and at each guest change.
 - Change of bed linen is made at least twice a week and in any case for each guest change. The change of linen is done every two days.
 - The use of TV in the common living room is governed by the direction.
 - Any communications or complaints must be submitted to the management office of the house, to the responsible for the good performance of the facility.
 - Respect for all the above is absolutely necessary, as it is a service for hospitality, which has been carried out without profit in pursuit of the purposes of religion and worship of the house.

Rome, 25 September 2015
The Direction